

THE FLORIDA SENATE

Tallahassee, Florida 32399-1100

COMMITTEES:
Higher Education, *Vice Chair*
Appropriations Subcommittee on Transportation,
Tourism, and Economic Development
Communications, Energy, and Public Utilities
Fiscal Policy
Military and Veterans Affairs, Space, and
Domestic Security
Regulated Industries

SENATOR MARIA LORTS SACHS

Deputy Democratic Whip
34th District

February 5, 2016

Matthew Damsky

Dear Matthew:

This letter is to inform you that you have the opportunity to withdraw from employment from the State of Florida effective February 5, 2016.

Contingent with this opportunity is the execution of the attached documents;

1. Letter of Resignation
2. Recognition of duty of confidentiality;
3. Certificate of Satisfaction of all monies owed to the State of Florida including the Finance and Accounting, Office of Legislative Services;
4. Certificate of Return of all property belonging to the state of Florida.

Failure to do so will subject you to termination with cause.

Maria Sachs
Senator, District 34

cc: George Levesque, General Counsel, Florida Senate

Enc: Letter of Resignation
Recognition of Duty of Confidentiality
Certificate of satisfaction of monies due to State of Florida
Certificate of return of state property.

REPLY TO:

- ☐ Delray Beach City Hall, 100 NW 1st Avenue, Delray Beach, Florida 33444 (561) 279-1427 FAX: (561) 279-1429
- ☐ 216 Senate Office Building, 404 South Monroe Street, Tallahassee, Florida 32399-1100 (850) 487-5034

Senate's Website: www.flsenate.gov

ANDY GARDINER
President of the Senate

GARRETT RICHTER
President Pro Tempore

February 5, 2016

Page 2

I, Matthew R. Damsky do hereby terminate my employment with the State of Florida, Senate District 34, effective February 5, 2016.

Matthew R. Damsky



ANDY GARDINER
President of the Senate

**THE FLORIDA SENATE
OFFICE OF GENERAL COUNSEL**

Location
302 Capitol Building
Mailing Address
404 South Monroe Street
Tallahassee, Florida 32399-1100
(850) 487-5237

Senate's Website: www.flsenate.gov

RECOGNITION OF DUTY OF CONFIDENTIALITY

In accordance with my termination of employment with the Florida Senate, I hereby understand that Florida law and Senate Rules prohibit my disclosure of confidential information obtained through my employment with the Florida Senate.

I recognize section 11.26(3), Florida Statutes, prohibits my disclosure to any person outside the area of my direct responsibility "the contents or nature of any request for services made by any member of the legislature." Further, I understand that section 112.313(8), Florida Statutes, prohibits my disclosure of information, not available to the general public, gained through my employment with the Florida Senate, for my personal gain or for the benefit of any other person or entity.

I recognize I may have knowledge of confidential, personal, or sensitive information gained through the course of my employment, that I have a duty to keep such information confidential, and understand my disclosure of any information mentioned above may constitute a violation of both Florida law and Florida Senate Rules.

Employee Name

Employee Signature

February 5, 2016
Page 4

I hereby certify that all monies owed to the State of Florida have been satisfied.

Matthew R. Damsky

February 5, 2016
Page 5

I, Matthew R. Damsky hereby certify that all personal property, keys, identification badges, passwords, access codes, computer equipment and any other personal property belonging to the state has been returned.

Matthew R. Damsky